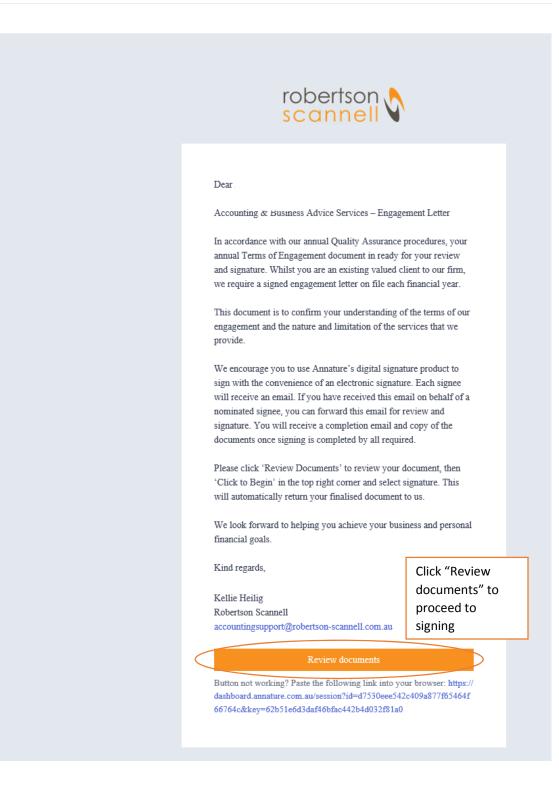
Step 1: Review Email

Wed 15/02/2023 9:19 AM Robertson Scannell <noreply@annature.com.au> Terms of Engagement If there are problems with how this message is displayed, click here to view it in a web browser.



Step 2: Click to Begin



Step 3: Click "Initial" where indicated. Choose to either type your Initials, draw your signature or upload an image. One happy click "Adopt Signature"

| | | Initials | |
|---|--|--|---|
| | Select a signature | A.R | |
| / | Draw your signature | Initialied by: C.C. gcAF37C9D7D3 | |
| | Upload an image | • Ca.H 9CAF37C9D7D3 | |
| | | Initialled by: O CCC By clicking adopt signature, I agree that these initials will be an electronic representation of my initials for all | |
| | | purposes when electronically signing documents with Annature. | |
| | | Cibse Adopt signature | > |

Step 4: Click all initial prompts to initial each page.

Step 5: On the final page, click "Sign Here" and choose to select a signature, draw your signature or upload an image again (As per above)

| | Signed and ackno | |
|------|---------------------|------------|
| Sign | Client Signature(s) | Sign here |
| | Client Name(s): | |
| | Date: | 15/02/2023 |

Step 6: Click Finish Signing. You will receive a second email with the documents attached. Signature is now complete and the Robertson Scannell team will be advised. You do not need to return a signed copy to us manually.